

# EXECUTIVE COUNCIL OF IOWA

## AGENDA

**FEBRUARY 7, 2011**

1. Introduction of Attendees
2. Approval of minutes of meeting held January 31, 2011
3. Personal Appearance –
  - A. Travis Baker, Department of Natural Resources will be present to request approval for the Department of Natural Resources transfer of the following property:

Pine Ridge Recreation Area to the Hardin County Conservation Board  
TAB # 1
4. Approval of Out-of-State Travel
  - Other than Federal Funds – Travel Requests – Pages 1 – 5
  - Federal Funds – Travel Requests – Pages 6 – 11
  - TAB # 2 Page 9 (Registration)
  - TAB # 3 Page 9 (Registration)
  - TAB # 4 Page 9 (Registration)
5. Travel Request Changes – Page 12
6. Outside Counsel – Page 12  
TAB # 5
7. Payment of Cost Items – Pages 12 - 13
8. Litigation Expense – Page – Page 13  
TAB # 6
9. Renewal Memberships – Pages 13 - 14  
TAB #'s 7, 8, 9 10 & 11

## OTHER THAN FEDERAL FUNDS

1	Hoing, Laurie Purchasing Agent III	Administrative Services	Minneapolis, MN from Des Moines	Conference: WSCA/NASPO PC Contract Vendor Performance Meetings
	Prev Trips this year: 0	Staff Attending: 1	Depart: 3/13/2011	
	Anticip Trips this year: 1	Mode: Personal Vehicle	Return: 3/18/2011	
	5020711	Registration \$0.00	State	
		Airfare\Train \$0.00	Federal	
		Total \$1,195.00	Other 100%	Conference Start 3/13/2011
		WSCA/NASPO		Conference End 3/18/2011
2	Bowersox, Susan Board Member Architectural Examining	Commerce - Prof. Lic.	Cleveland, OH from Cedar Rapids	Conference: 2011 Joint Regional NCARB Meeting: Regions 1, 4 & 6
	Prev Trips this year: 0	Staff Attending: 3	Depart: 3/24/2011	
	Anticip Trips this year: 2	Mode: Airplane	Return: 3/27/2011	
	21742000010	Registration \$400.00	State	
		Airfare\Train \$600.00	Federal	
		Total \$1,749.75	Other 100%	Conference Start 3/24/2011
		Licensing Fees		Conference End 3/26/2011
3	Johnstone, Craig IELSEB Member	Commerce - Prof. Lic.	Detroit, MI from Grinnell	Conference: National Council of Examiners for Engineering and Surveying Central Zone Meeting
	Prev Trips this year: 0	Staff Attending: 3	Depart: 5/5/2011	
	Anticip Trips this year: 3	Mode: Airplane	Return: 5/7/2011	
	21743000004	Registration \$250.00	State	
		Airfare\Train \$500.00	Federal	
		Total \$1,375.00	Other 100%	Conference Start 5/5/2011
		Licensing Fees		Conference End 5/7/2011
4	VanBuskirk, Christy IELSEB Member	Commerce - Prof. Lic.	Detroit, MI from Hedrick	Conference: National Council of Examiners for Engineering and Surveying Central Zone Meeting
	Prev Trips this year: 1	Staff Attending: 3	Depart: 5/5/2011	
	Anticip Trips this year: 2	Mode: Airplane	Return: 5/7/2011	
	21743000006	Registration \$250.00	State	
		Airfare\Train \$500.00	Federal	
		Total \$1,375.00	Other 100%	Conference Start 5/5/2011
		Licensing Fees		Conference End 5/7/2011

5	Fairfax, Bob	Corrections	Baltimore, MD	Conference:
	Director of Sales and Marketing		from Des Moines	NCIA 2011 National Conference
	Prev Trips this year:	0 Staff Attending:	1	Depart: 3/25/2011
	Anticip Trips this year:	0 Mode:	Airplane	Return: 3/27/2011
23801211101		Registration	\$330.00	State
		Airfare\Train	\$500.00	Federal
		Total	\$1,331.00	Other 100%
		IPI Revolving Fund		Conference Start 3/24/2011
				Conference End 3/28/2011
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6	Brueck, Heather	Corrections	Denver, CO	Conference:
	Clinical Care Unit Administrator		from Cedar Rapids	National Institute of Corrections - Executive Excellence Program
	Prev Trips this year:	0 Staff Attending:	2	Depart: 1/24/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 1/29/2011
23801121101		Registration	\$0.00	State
		Airfare\Train	\$1,039.40	Federal
		Total	\$1,976.75	Other 100%
		National Institute of Corrections		Conference Start 1/24/2011
				Conference End 1/29/2011
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7	Gimbel, Katie	Corrections	Las Vegas, NV	Conference:
	Physician Assistant		from Moline, IL	39th Annual Physician Assistant Conference
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/30/2011
	Anticip Trips this year:	0 Mode:	Airplane	Return: 6/5/2011
23801211102		Registration	\$0.00	State
		Airfare\Train	\$300.00	Federal
		Total	\$1,106.00	Other 100%
		Personal		Conference Start 5/31/2011
				Conference End 6/4/2011
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8	Fischer, Mark	Economic Development	Chicago, IL	Conference:
	Marketing Manager		from Des Moines	AMI International Meat, Poultry and Seafood Industry Exposition
	Prev Trips this year:	1 Staff Attending:	1	Depart: 4/13/2011
	Anticip Trips this year:	5 Mode:	Airplane	Return: 4/16/2011
20110003		Registration	\$65.00	State 100%
		Airfare\Train	\$420.00	Federal
		Total	\$1,525.00	Other
				Conference Start 4/13/2011
				Conference End 4/16/2011

9	Dixon, Sandy	Education	Baltimore, MD	Conference:
	Program Director		from Des Moines	Grants to States Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 3/13/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 3/16/2011
	28202811002	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other
		IMLS	100%	Conference Start 3/14/2011
				Conference End 3/16/2011
10	Wegner, Mary	Education	Baltimore, MD	Conference:
	State Librarian		from Des Moines	Grants to States Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 3/13/2011
	<i>Anticip Trips this year:</i>	6 <i>Mode:</i>	Airplane	<i>Return:</i> 3/16/2011
	28202811001	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other
		IMLS	100%	Conference Start 3/14/2011
				Conference End 3/16/2011
11	Ludwig, Matt	Education	Dallas, TX	Conference:
	Consultant		from Des Moines	Alliance to Reform Education Leadership (AREL)
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	1	<i>Depart:</i> 1/30/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane	<i>Return:</i> 2/1/2011
	28203043	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other
		BWB Inst. AREL	100%	Conference Start 1/31/2011
				Conference End 2/1/2011
12	Hayes, William T.	Iowa Public Television	Las Vegas, NV	Conference:
	Director of Engineering		from Des Moines	PBS Technology Conference/NAB 2011/BTS Adcom Meeting
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	1	<i>Depart:</i> 4/5/2011
	<i>Anticip Trips this year:</i>	13 <i>Mode:</i>	Airplane	<i>Return:</i> 4/15/2011
	97848	Registration	\$550.00	State
		Airfare\Train	\$390.00	Federal
		Total	\$3,085.00	Other
		CPB/IEEE/BTS	100%	Conference Start 4/6/2011
				Conference End 4/14/2011

13	Hudson, Ian	Inspections and Appeals	Las Vegas, NV	Conference:		
	Gaming Representative		from Des Moines	Gaming Laboratories International Roundtable 2011		
	Prev Trips this year:	0	Staff Attending:	1	Depart:	3/1/2011
	Anticip Trips this year:	1	Mode:	Airplane	Return:	3/4/2011
	25830		Registration	\$0.00	State	100%
			Airfare\Train	\$313.80	Federal	
			Total	\$818.84	Other	
					Conference Start	3/2/2011
					Conference End	3/3/2011
14	Stohs, Dawn	Natural Resources	New York, NY	Conference:		
	Program Director		from Des Moines	National Conference on Volunteering and Service		
	Prev Trips this year:	0	Staff Attending:	1	Depart:	6/27/2011
	Anticip Trips this year:	1	Mode:	Airplane	Return:	6/30/2011
	5420121111		Registration	\$375.00	State	
			Airfare\Train	\$725.00	Federal	
			Total	\$2,161.00	Other	100%
			AmeriCorps Grant		Conference Start	6/27/2011
					Conference End	6/30/2011
15	Benjamin, Vernon H.	Health	Seattle, WA	Conference:		
	Board Chairperson		from Argyle	American Pharmacists Association Annual Meeting and Exposition		
	Prev Trips this year:	0	Staff Attending:	25	Depart:	3/24/2011
	Anticip Trips this year:	2	Mode:	Airplane	Return:	3/29/2011
	5883572		Registration	\$540.00	State	
			Airfare\Train	\$550.00	Federal	
			Total	\$2,516.00	Other	100%
			Retained Fees		Conference Start	3/25/2011
					Conference End	3/28/2011
16	Halverson, Mike	Public Safety	Topeka, KS	Conference:		
	Criminalist		from Ankeny	Bloodstain Pattern Analysis (BPA) Mentorship		
	Prev Trips this year:	0	Staff Attending:	1	Depart:	1/24/2011
	Anticip Trips this year:	2	Mode:	State Vehicle	Return:	1/25/2011
	595346		Registration	\$0.00	State	100%
			Airfare\Train	\$0.00	Federal	
			Total	\$135.00	Other	
					Conference Start	1/24/2011
					Conference End	1/25/2011
	AFTER THE FACT					

17	Kay-Decker, Courtney Director	Revenue		Dallas, TX from Moline,IL	Conference: FTA New Commissioners Seminar
	<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 2/23/2011
	<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i> 2/25/2011
625020711			<i>Registration</i>	\$0.00	<i>State</i> 100%
			<i>Airfare\Train</i>	\$769.50	<i>Federal</i>
			<i>Total</i>	\$1,165.60	<i>Other</i>
					<i>Conference Start</i> 2/23/2011
					<i>Conference End</i> 2/25/2011
18	Richardson, Nancy J. DOT Director	Transportation		Washington, DC from Cedar Rapids	Conference: AASHTO Washington Briefing
	<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	2	<i>Depart:</i> 3/1/2011
	<i>Anticip Trips this year:</i>	4	<i>Mode:</i>	Airplane	<i>Return:</i> 3/3/2011
22113			<i>Registration</i>	\$475.00	<i>State</i> 100%
			<i>Airfare\Train</i>	\$387.80	<i>Federal</i>
			<i>Total</i>	\$1,753.52	<i>Other</i>
					<i>Conference Start</i> 3/1/2011
					<i>Conference End</i> 3/3/2011

## FEDERAL FUNDS

19	Groff, Rebecca	Commerce - Insurance	Washington, DC	Conference:
	Community Outreach Specialist/SHIP		from Des Moines	MIPPA/BEC - Building Relationships: Making Benefits Access a Community Norm
	Prev Trips this year: 0	Staff Attending: 1	Depart: 3/7/2011	
	Anticip Trips this year: 1	Mode: Airplane	Return: 3/10/2011	
	213020711	Registration \$0.00	State	
		Airfare\Train \$419.00	Federal 100%	
		Total \$519.00	Other	Conference Start 3/7/2011
				Conference End 3/9/2011
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20	Bagby, Robin	Corrections	Washington, DC	Conference:
	Associate Warden - Treatment		from Des Moines	2nd Chance Act Grantee Conference
	Prev Trips this year: 0	Staff Attending: 3	Depart: 2/22/2011	
	Anticip Trips this year: 0	Mode: Airplane	Return: 2/25/2011	
	23801131103	Registration \$0.00	State	
		Airfare\Train \$324.00	Federal 100%	
		Total \$1,181.00	Other	Conference Start 2/22/2011
				Conference End 2/25/2011
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21	Brown, Anne	Corrections	Washington, DC	Conference:
	Director of Planning		from Des Moines	2nd Chance Act Grantee Conference
	Prev Trips this year: 0	Staff Attending: 3	Depart: 2/22/2011	
	Anticip Trips this year: 2	Mode: Airplane	Return: 2/25/2011	
	23801131101	Registration \$0.00	State	
		Airfare\Train \$324.00	Federal 100%	
		Total \$1,181.00	Other	Conference Start 2/22/2011
				Conference End 2/25/2011
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22	Carter-Larson, Katrina	Corrections	Washington, DC	Conference:
	Public Service Executive IV		from Des Moines	2nd Chance Act Grantee Conference
	Prev Trips this year: 3	Staff Attending: 3	Depart: 2/22/2011	
	Anticip Trips this year: 5	Mode: Airplane	Return: 2/25/2011	
	23801131102	Registration \$0.00	State	
		Airfare\Train \$324.00	Federal 100%	
		Total \$1,181.00	Other	Conference Start 2/22/2011
				Conference End 2/25/2011

23	Helfer, Pamela	Economic Development	Washington, DC	Conference:				
	Program Officer		from Des Moines	2011 Annual Corps Forum				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	2/12/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	2/17/2011		
	20110002		Registration	\$625.00	State			
			Airfare\Train	\$550.00	Federal	100%		
			Total	\$2,451.00	Other		Conference Start	2/12/2011
							Conference End	2/16/2011
PRIOR APPROVAL								
24	Happe, David	Education	San Francisco, CA	Conference:				
	Consultant		from Omaha,NE	NASP 2011 Annual Convention				
	Prev Trips this year:	1	Staff Attending:	1	Depart:	2/23/2011		
	Anticip Trips this year:	4	Mode:	Airplane	Return:	2/26/2011		
	28203042		Registration	\$199.00	State			
			Airfare\Train	\$300.00	Federal	100%		
			Total	\$1,230.00	Other		Conference Start	2/22/2011
							Conference End	2/25/2011
25	Monks, Merri	Education	Scottsdale, AZ	Conference:				
	Consultant		from Des Moines	Collaborative Summer Library Program				
	Prev Trips this year:	1	Staff Attending:	1	Depart:	4/5/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	4/9/2011		
	28202611001		Registration	\$0.00	State			
			Airfare\Train	\$280.00	Federal	30%		
			Total	\$1,039.96	Other	70%	Conference Start	4/6/2011
			CSLP				Conference End	4/8/2011
26	Wermes, Andrew N.	Education	St Louis, MO	Conference:				
	Consultant		from Des Moines	OVAE-CTE Certification Community Conversation				
	Prev Trips this year:	2	Staff Attending:	1	Depart:	2/20/2011		
	Anticip Trips this year:	3	Mode:	State Vehicle	Return:	2/21/2011		
	28203021		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$658.90	Other		Conference Start	2/23/2011
							Conference End	2/24/2011



27	Paulson, Suzanne Workforce Advisor	Iowa Workforce Development	Missoula, MT from Des Moines	Conference: Linking Discovery & Self- Employment
	<i>Prev Trips this year:</i>	<b>1</b> <i>Staff Attending:</i>	<b>1</b> <i>Depart:</i>	<b>3/28/2011</b>
	<i>Anticip Trips this year:</i>	<b>2</b> <i>Mode:</i>	<b>Airplane</b> <i>Return:</i>	<b>3/31/2011</b>
	<b>55445</b>	<i>Registration</i>	<b>\$299.00</b> <i>State</i>	
		<i>Airfare\Train</i>	<b>\$587.50</b> <i>Federal</i>	<b>100%</b>
		<i>Total</i>	<b>\$1,334.50</b> <i>Other</i>	
				<i>Conference Start</i> <b>3/29/2011</b>
				<i>Conference End</i> <b>3/31/2011</b>
28	Paulson, Brent LMRE	Iowa Workforce Development	New Orleans, LA from Des Moines	Conference: Projections Managing Partnership Summit
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>1</b> <i>Depart:</i>	<b>2/22/2011</b>
	<i>Anticip Trips this year:</i>	<b>3</b> <i>Mode:</i>	<b>Airplane</b> <i>Return:</i>	<b>2/26/2011</b>
	<b>96311</b>	<i>Registration</i>	<b>\$550.00</b> <i>State</i>	
		<i>Airfare\Train</i>	<b>\$644.79</b> <i>Federal</i>	<b>100%</b>
		<i>Total</i>	<b>\$1,990.91</b> <i>Other</i>	
				<i>Conference Start</i> <b>2/21/2011</b>
				<i>Conference End</i> <b>2/25/2011</b>
29	McKim, Jerry Energy Assistance Bureau Chief	Human Rights	Washington, DC from Des Moines	Conference: 2011 National Energy Assistance Director's Association Winter Meeting
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>1</b> <i>Depart:</i>	<b>2/28/2011</b>
	<i>Anticip Trips this year:</i>	<b>1</b> <i>Mode:</i>	<b>Airplane</b> <i>Return:</i>	<b>3/3/2011</b>
	<b>3792063</b>	<i>Registration</i>	<b>\$425.00</b> <i>State</i>	
		<i>Airfare\Train</i>	<b>\$450.00</b> <i>Federal</i>	<b>100%</b>
		<i>Total</i>	<b>\$1,774.44</b> <i>Other</i>	
				<i>Conference Start</i> <b>3/1/2011</b>
				<i>Conference End</i> <b>3/2/2011</b>
30	Stocker, Susan Boating Law Administrator/Education	Natural Resources	Savannah, GA from Lexington, KY	Conference: International Boating and Water Safety Summit (IBWSS)
	<i>Prev Trips this year:</i>	<b>0</b> <i>Staff Attending:</i>	<b>2</b> <i>Depart:</i>	<b>3/4/2011</b>
	<i>Anticip Trips this year:</i>	<b>3</b> <i>Mode:</i>	<b>Airplane</b> <i>Return:</i>	<b>3/10/2011</b>
	<b>5420119112</b>	<i>Registration</i>	<b>\$0.00</b> <i>State</i>	
		<i>Airfare\Train</i>	<b>\$0.00</b> <i>Federal</i>	<b>50%</b>
		<i>Total</i>	<b>\$696.00</b> <i>Other</i>	<b>50%</b>
				<i>Conference Start</i> <b>3/5/2011</b>
				<i>Conference End</i> <b>3/9/2011</b>
		<b>Fish &amp; Wildlife Trust Fund</b>		

31	Mulstay, William P. State Electrician	Public Defense	Spokane, WA from Des Moines	Conference: Monaco Enterprises, M- Z/MAAP & Addressable Fire Alarm Training
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i> 3/20/2011
<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i> 3/26/2011
98648		<i>Registration</i>	\$1,200.00	<i>State</i> 25%
TAB # 2		<i>Airfare\Train</i>	\$750.00	<i>Federal</i> 75%
		<i>Total</i>	\$3,078.50	<i>Other</i>
				<i>Conference Start</i> 3/21/2011
				<i>Conference End</i> 3/25/2011
32	Nielsen, Stanley A. Electrician	Public Defense	Spokane, WA from Des Moines	Conference: Monaco Enterprises, M- Z/MAAP & Addressable Fire Alarm Training
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i> 3/20/2011
<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i> 3/27/2011
98649		<i>Registration</i>	\$1,200.00	<i>State</i> 25%
TAB # 3		<i>Airfare\Train</i>	\$576.80	<i>Federal</i> 75%
		<i>Total</i>	\$2,874.28	<i>Other</i>
				<i>Conference Start</i> 3/21/2011
				<i>Conference End</i> 3/25/2011
33	Thomas, Kevin R. Electrician	Public Defense	Spokane, WA from Des Moines	Conference: BFX FSK Fire Alarm Training
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 3/27/2011
<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Airplane	<i>Return:</i> 4/2/2011
98647		<i>Registration</i>	\$1,200.00	<i>State</i> 25%
TAB # 4		<i>Airfare\Train</i>	\$750.00	<i>Federal</i> 75%
		<i>Total</i>	\$3,078.00	<i>Other</i>
				<i>Conference Start</i> 3/28/2011
				<i>Conference End</i> 4/1/2011
34	Horras, Janet Bureau Chief	Health	Washington, DC from Des Moines	Conference: National Summit on Quality in Home Visiting Programs: Connecting Research to Policy and Practice
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 2/15/2011
<i>Anticip Trips this year:</i>	3	<i>Mode:</i>	Airplane	<i>Return:</i> 2/20/2011
5883575		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$350.00	<i>Federal</i> 62%
		<i>Total</i>	\$1,338.92	<i>Other</i> 38%
		PEW Center		<i>Conference Start</i> 2/16/2011
				<i>Conference End</i> 2/17/2011

35	Scott, Tara	Public Safety	Clearwater, FL	Conference:				
	Criminalist		from Des Moines	DNA Mixture Interpretation Workshop				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	3/13/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	3/19/2011		
	595355		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$0.00	Other		Conference Start	3/14/2011
							Conference End	3/18/2011
36	Scott, Tara	Public Safety	Huntington, WV	Conference:				
	Criminalist		from Des Moines	Emerging DNA Analysis Technologies				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/10/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	4/14/2011		
	595356		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$0.00	Other		Conference Start	4/11/2011
							Conference End	4/13/2011
37	Halverson, Mike	Public Safety	Huntington, WV	Conference:				
	Criminalist		from Ankeny	Forensic Y-STR Training				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/17/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	4/22/2011		
	595357		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$0.00	Other		Conference Start	4/18/2011
							Conference End	4/21/2011
38	Nagel, Mark	Public Safety	Phoenix, AZ	Conference:				
	Program Administrator/OP		from Des Moines	2011 Lifesavers National Conference of Highway Safety Priorities				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	3/26/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	3/29/2011		
	61324		Registration	\$300.00	State			
			Airfare\Train	\$426.00	Federal	100%		
			Total	\$1,649.00	Other		Conference Start	3/27/2011
							Conference End	3/29/2011

39	Sauer, Larry Bureau Chief	Public Safety	Phoenix, AZ from Des Moines	Conference: 2011 Lifesavers National Conference of Highway Safety Priorities
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	2	<i>Depart:</i> 3/26/2011
<i>Anticip Trips this year:</i>	8	<i>Mode:</i>	Airplane	<i>Return:</i> 3/29/2011
61323		<i>Registration</i>	\$300.00	<i>State</i>
		<i>Airfare\Train</i>	\$426.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,649.00	<i>Other</i>
				<i>Conference Start</i> 3/27/2011
				<i>Conference End</i> 3/29/2011
40	Mason, Linda Program Planner II	Public Safety	St. Paul, MN from Des Moines	Conference: 2011 I-SEARCH Spring Advisory Council Meeting
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 3/23/2011
<i>Anticip Trips this year:</i>	4	<i>Mode:</i>	State Vehicle	<i>Return:</i> 3/25/2011
595214123		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$0.00	<i>Federal</i> 100%
		<i>Total</i>	\$344.00	<i>Other</i>
				<i>Conference Start</i> 3/23/2011
				<i>Conference End</i> 3/25/2011
41	Johnson, Dr.Gary M. Bureau Chief	Agriculture	Helena, MT from Des Moines	Conference: Western States Livestock Assn. National Association, State Meat Food Directors Meetings
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 3/14/2011
<i>Anticip Trips this year:</i>	3	<i>Mode:</i>	Airplane	<i>Return:</i> 3/18/2011
70945		<i>Registration</i>	\$68.00	<i>State</i> 50%
		<i>Airfare\Train</i>	\$777.00	<i>Federal</i> 50%
		<i>Total</i>	\$1,422.68	<i>Other</i>
				<i>Conference Start</i> 3/16/2011
				<i>Conference End</i> 3/17/2011

5. **Travel Request Changes**

- A. Scholten, George  
Natural Resources  
Traveling To: Minneapolis, MN  
Conference: 71st Midwest Fish and Wildlife Conference  
Reason: Mr. Meerbeek attended in place of George Scholten because of a death in the family. Mr. Meerbeek had planned to share lodging, but was unable to do so. Registration was not included on Mr. Meerbeek original change request.  
Old Cost: \$602.42  
New Cost: \$789.25

6. **Outside Counsel**

- A. The Department of Justice, Attorney General's office requests retention of outside counsel pursuant to Iowa Code section 13.3(1) Debbie Miller v. State of Iowa and Second Injury Fund a worker's compensation case filed by a state employee.

Firm: Patterson Law Firm, L.L.P.  
Attorney: Ryan Clark  
505 5<sup>th</sup> Avenue, Suite 729  
Des Moines, IA 50309-2390  
Rate: \$80.00 per hour  
**TAB # 5**

7. **Payment of Cost Items**

- A. Shuttleworth and Ingersoll, P.L.C..... \$10,280.99  
115 3<sup>rd</sup> Street South East  
Suite 500  
Cedar Rapids, IA 52401  
Mills v. Iowa Board of Regents et al., an employment termination case

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made both from the General Fund (\$80.00 per hour) and by the Board of Regents (\$95.00 per hour plus expenses).

- B. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C.....\$9,643.50  
2100 Westown Parkway, Suite 210  
West Des Moines, IA 50265-1539  
Campaign Contributions from Fort Dodge Gambling Interests to Governor Culver

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment.

- C. Dow, Lohnes PLLC.....\$5,484.46  
1200 New Hampshire Ave NW Suite 800  
Washington, DC 20036  
Iowa Public Television

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of Iowa Public Television.

**8. Litigation Expense**

- A. Request from the Attorney Generals' office on behalf of the Department of Revenue to expend \$100,000.00 from the Litigation Expense Fund for third quarter of the 2011 fiscal year.

**TAB # 6**

**9. Renewal Memberships**

- A. Commerce - Insurance in Mid-States Organized Crime Information Center (MOCIC) in the amount of \$100.00 for January 1 - December 31, 2011. (Previous amount was \$100.00.) Other agencies: Yes: Public Safety Funding Source: Other State Funds: Reimbursement Expense Fund
- B. Commerce - Insurance in North American Securities Administration Assoc. Inc. (NASAA) in the amount of \$1,800.00 for January 1 - December 31, 2011. (Previous amount was \$1,800.00.) Other agencies: No: Funding Source: Other State Funds: Revolving Fund

**TAB # 7**

- C. Corrections in Association of State Correctional Administrators in the amount of \$3,055.00 for January 1 - December 31, 2011. (Previous amount was \$3,055.00.) Other agencies: No: Funding Source: State General Fund

**TAB # 8**

- D. Economic Development in Midwest U.S. - Japan Association in the amount of \$2,000.00 for January 1 - December 31, 2011. (Previous amount was \$2,000.00.) Other agencies: No: Funding Source: State General Fund

**TAB # 9**

- E. Iowa Finance Authority in American Land Title Association in the amount of \$6,911.50 for January 1 - December 31, 2011. (Previous amount was \$5,267.00.) Other agencies: No: Funding Source: Other Funds: Self Funded

**TAB # 10**

- F. Iowa Finance Authority in Iowa Land Title Association in the amount of \$1,300.00 for January 1 - December 31, 2011. (Previous amount was \$1,000.00.) Other agencies: No: Funding Source: Other Funds: Self Funded  
**TAB # 11**
- G. Iowa Workforce Development in Iowa 21(d) Consultation in the amount of \$50.00 for October 1, 2010 - September 30, 2011. (Previous amount was \$50.00.) Other agencies: No: Funding Source: State General Fund/Federal Funds
- H. Public Defense in The Association of Energy Engineers in the amount of \$185.00 for January 1 - December 31, 2011. (Previous amount was \$185.00.) Other agencies: No: Funding Source: Federal Funds
- I. Human Rights in National Alliance for Partnerships in Equity in the amount of \$100.00 for April 1, 2010 - March 31, 2011. (Previous amount was \$100.00.) Other agencies: Yes: Education Funding Source: State General Fund. This membership renewal was approved at the November 22, 2010 Executive Council meeting. The dates of the renewal period were incorrect. This request is to correct the time period covering July 1, 2010 – July 1, 2011.

## Supplemental Travel Authority

### ***OTHER THAN FEDERAL FUNDS***

1	Abrams, Eric J. IT SPEC 5	Transportation		Hershey, PA from Des Moines	Conference: 24th Annual GIS-T Symposium
<i>Prev Trips:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i>	<b>3/26/2011</b>
<i>Anticip Trips:</i>	<b>2</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>3/30/2011</b>
<b>22138</b>		<i>Registration</i>	<b>\$295.00</b>	<i>State</i>	<b>45%</b>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>	
		<i>Total</i>	<b>\$538.20</b>	<i>Other</i>	<b>55%</b>
				<b>AASHTO</b>	<i>Conference Start</i> <b>3/27/2011</b>
					<i>Conference End</i> <b>3/30/2011</b>
2	Wyllie, Ryan TRANS PLAN 2	Transportation		Hershey, PA from Des Moines	Conference: 24th Annual GIS-T Symposium
<i>Prev Trips:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>2</b>	<i>Depart:</i>	<b>3/26/2011</b>
<i>Anticip Trips:</i>	<b>1</b>	<i>Mode:</i>	<b>Airplane</b>	<i>Return:</i>	<b>3/30/2011</b>
<b>22159</b>		<i>Registration</i>	<b>\$295.00</b>	<i>State</i>	<b>45%</b>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>	
		<i>Total</i>	<b>\$576.60</b>	<i>Other</i>	<b>55%</b>
				<b>AASHTO</b>	<i>Conference Start</i> <b>3/27/2011</b>
					<i>Conference End</i> <b>3/30/2011</b>
3	Fox, Nicole T ENG SPEC	Transportation		Minneapolis, MN from Des Moines	Conference: National Association of County Engineers Annual Meeting & Management & Technical Conference
<i>Prev Trips:</i>	<b>0</b>	<i>Staff Attending:</i>	<b>1</b>	<i>Depart:</i>	
<i>Anticip Trips:</i>	<b>1</b>	<i>Mode:</i>	<b>042111</b>	<i>Return:</i>	<b>4/17/2011</b>
<b>22160</b>		<i>Registration</i>	<b>\$525.00</b>	<i>State</i>	<b>100%</b>
		<i>Airfare\Train</i>	<b>\$0.00</b>	<i>Federal</i>	
		<i>Total</i>	<b>\$1,507.72</b>	<i>Other</i>	
					<i>Conference Start</i> <b>4/18/2011</b>
					<i>Conference End</i> <b>4/20/2011</b>



EXECUTIVE COUNCIL

2011 JAN 31 PM 2:12

THOMAS J. MILLER  
ATTORNEY GENERAL



## Department of Justice

ADDRESS REPLY TO:  
ENVIRONMENTAL AND FARM DIVISIONS  
LUCAS STATE OFFICE BUILDING  
321 E 12TH, GROUND LEVEL, ROOM 018  
DES MOINES, IOWA 50319  
PHONE: (515) 281-5351  
FAX: (515) 242-6072

January 28, 2011

Ms. GeorgAnna Madsen, Administrative Secretary  
Executive Council of Iowa  
State Capitol Building  
LOCAL MAIL

Re: Approval of Pine Ridge Recreation Area land transfer  
to Hardin County Conservation Board

Dear Ms. Madsen:

On behalf of the Iowa Department of Natural Resources, I am requesting that the Executive Council approve the transfer of the Pine Ridge Recreation Area in Hardin County to the Hardin County Conservation Board without consideration under the provisions of Iowa Code section 461A.32. The second paragraph of section 461A.32 authorizes the Executive Council, on recommendation of the Natural Resource Commission, to transfer lands under the Commission's jurisdiction to county conservation boards for park purposes.

By resolution, the Hardin County Board of Supervisors and Hardin County Conservation Board have requested the transfer of this state-owned property that the county has managed since 1980. The Conservation Board currently manages the park under an agreement with the DNR. Under the Board's management, a new electrical system has been provided for campers, the bathhouse has been remodeled, and a new picnic shelter has been constructed. In the immediate future, the Board plans to provide rental cabins, fishing docks, cross country ski trails, and a new sanitation system for the campground. County officials believe ownership of the entire complex will simplify its pursuit of planned improvements. The Natural Resource Commission recommended Council approval of the transfer at its regularly scheduled meeting on October 14, 2010.

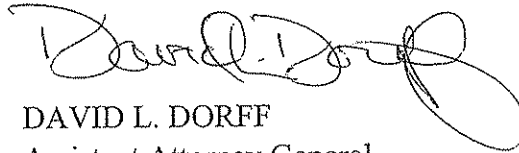
Conveyance is by state land patent with a required clause providing for reversion of the land to the state in the event it ceases to be used as a public park. After the Executive Council has approved the transfer, I will arrange for preparation and issuance of the patent and supporting certificate.

Ms. GeorgAnna Madsen  
January 28, 2011  
Page 2

TAB#2  
3

Please notify me when this request will be considered by the Executive Council so I can be present to answer any questions the Council might have. Thank you.

Sincerely,



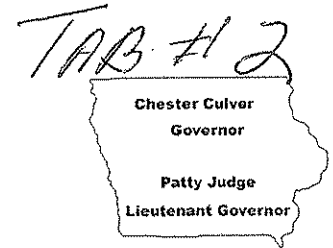
DAVID L. DORFF  
Assistant Attorney General  
Environmental Law Division  
Phone: (515) 281-5351  
E-mail: [ddorff@ag.state.ia.us](mailto:ddorff@ag.state.ia.us)

DLD/cj

cc: Julie F. Pottorff, Deputy Attorney General  
Kevin Szcodronski, Todd Rozendaal and Travis Baker, DNR



**HEADQUARTERS IOWA NATIONAL GUARD**  
**Office of the Adjutant General**  
**Camp Dodge**  
7105 NW 70<sup>th</sup> Ave  
Johnston, Iowa 50131-1824



Jan 20, 2011

Adjutant General's Office

SUBJECT: Out of State Travel Request

Ms. GeorgAnna Madsen  
Executive Council of Iowa  
State Capitol  
Des Moines, Iowa 50319


Dear Ms. Madsen:

Enclosed is an out-of-state travel request for William Mulstay, Electrician from the Des Moines Airbase to attend an Addressable Fire Alarm training to be held March 20 - 26, 2011 in Spokane, WA.

The registration fee is \$1200.00. Funding for this trip is 25% State and 75% Federal. Mr Mulstay needs to attend this training in order to do his job. He is required by the Federal Government to have this training.

I respectfully request the Executive Council's approval of this request be granted. Thank you for your assistance.

Respectfully,

  
For Timothy E Orr  
MG, Iowa National Guard  
The Adjutant General

Encl

EXECUTIVE COUNCIL  
2011 FEB -3 AM 10:32



**HEADQUARTERS IOWA NATIONAL GUARD**  
**Office of the Adjutant General**  
*Camp Dodge*  
7105 NW 70<sup>th</sup> Ave  
Johnston, Iowa 50131-1824

*TAB #3*

Chester Culver  
Governor

Patty Judge  
Lieutenant Governor

2011 FEB -3 AM 10:32  
EXECUTIVE COUNCIL

Jan 20, 2011

Adjutant General's Office

SUBJECT: Out of State Travel Request

Ms. GeorgAnna Madsen  
Executive Council of Iowa  
State Capitol  
Des Moines, Iowa 50319

Dear Ms. Madsen:

Enclosed is an out-of-state travel request for Stanley Nielsen, Electrician from the Des Moines Airbase to attend an Addressable Fire Alarm training to be held March 20 - 27, 2011 in Spokane, WA.

The registration fee is \$1200.00. Funding for this trip is 25% State and 75% Federal. Mr Nielsen needs to attend this training in order to do his job. He is required by the Federal Government to have this training.

I respectfully request the Executive Council's approval of this request be granted. Thank you for your assistance.

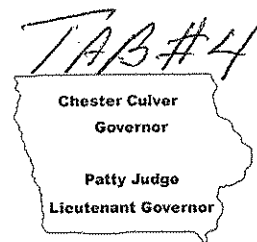
Respectfully,

*for* Timothy E Orr  
MG, Iowa National Guard  
The Adjutant General

Encl



**HEADQUARTERS IOWA NATIONAL GUARD**  
**Office of the Adjutant General**  
**Camp Dodge**  
7105 NW 70<sup>th</sup> Ave  
Johnston, Iowa 50131-1824



Jan 20, 2011

Adjutant General's Office

SUBJECT: Out of State Travel Request

Ms. GeorgAnna Madsen  
Executive Council of Iowa  
State Capitol  
Des Moines, Iowa 50319

Dear Ms. Madsen:

Enclosed is an out-of-state travel request for Kevin Thomas, Electrician from the Des Moines Airbase to attend a Fire Alarm training to be held March 27 - April 2, 2011 in Spokane, WA.

The registration fee is \$1200.00. Funding for this trip is 25% State and 75% Federal. Mr Thomas needs to attend this training in order to do his job. He is a new employee and this is required to perform his duties.

I respectfully request the Executive Council's approval of this request be granted. Thank you for your assistance.

Respectfully,

for Timothy E Orr  
MG, Iowa National Guard  
The Adjutant General

Encl

EXECUTIVE COUNCIL  
2011 FEB - 3 AM 10:31

EXECUTIVE COUNCIL

2011 FEB -3 AM 9:35

THOMAS J. MILLER  
ATTORNEY GENERAL

JULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL



TAB#5

Address Reply To:  
1305 E. Walnut Street  
Des Moines, Iowa 50319

Telephone: 515/281-3349  
Fax: 515/281-4209  
Julie.Pottorff@iowa.gov

## Iowa Department of Justice

February 1, 2011

GeorgAnna Madsen  
Executive Secretary  
Executive Council  
State Capitol  
L-O-C-A-L

Re: Retention of Outside Counsel

Dear GeorgAnna:

Our office requests appointment of outside counsel pursuant to Iowa Code section 13.3(1) in *Debbie Miller v. State of Iowa and Second Injury Fund*, a workers' compensation case filed by a state employee. Because the resolution of this claim may turn on whether the State of Iowa or the Second Injury Fund must pay workers' compensation benefits, our office cannot represent both defendants.

In order to avoid a conflict of interest, the Special Litigation Division has contacted Ryan Clark of the Patterson Law Firm, L.L.P., 505 5<sup>th</sup> Avenue, Suite 729, Des Moines, Iowa, 50309-2390, to represent the Second Injury Fund. Mr. Clark has agreed to represent the Second Injury Fund at the rate of \$80.00 per. Our office will represent the State of Iowa.

Accordingly, we request Executive Council approval to retain Mr. Clark to represent the Second Injury Fund in this case.

Sincerely,

A handwritten signature in black ink that reads "Julie F. Pottorff". The signature is fluid and cursive.

JULIE F. POTTORFF  
Deputy Attorney General

cc: Julie Burger

EXECUTIVE COUNCIL

2011 FEB 3 AM 9:35  
THOMAS J. MILLER  
ATTORNEY GENERAL

JULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL



TAB # 6  
1

Address Reply To:  
1305 E. Walnut Street  
Des Moines, Iowa 50319

Telephone: 515/281-3349  
Fax: 515/281-4209  
Julie.Pottorff@iowa.gov

## Iowa Department of Justice

February 1, 2011

GeorgAnna Madsen  
Executive Secretary  
Executive Council  
State Capitol  
L-O-C-A-L

Re: Litigation Expense Fund

Dear GeorgAnna:

On behalf of the Department of Revenue, Assistant Attorney General Jim Miller requests authorization to expend monies from the Litigation Expense Fund pursuant to Iowa Code section 441.73 in the third quarter of the 2011 fiscal year. At the end of the 2010 fiscal year the Fund had a balance of \$264,041.52 to carry over into the 2011 fiscal year. This amount was carried over along with \$140,000 that the Executive Council authorized to be transferred into the Fund in June, 2010. See Iowa Code § 441.73(4) (2009). This brought the balance to a total of \$404,041.52. During the first quarter of the 2011 fiscal year the Department expended \$40,934.26 and during the second quarter of the 2011 fiscal year the Department expended \$95,482.08. Expenditures during the second quarter exceeded the Department's estimate by approximately \$25,000.

One litigation case remains pending from the 2010 fiscal year: Cable One, Inc. which is scheduled for hearing for three days beginning on March 9, 2011. Expenses in the second quarter exceeded the Department's estimate because Cable One added an expert witness in November, 2010, which required the Department to obtain an additional expert witness. As a result, discovery has been extended to the end of February.

Because this matter is scheduled for hearing in March and discovery is not yet complete, it is expected that expenses will be incurred during the third quarter of the 2011 fiscal year. The Department now estimates that fees and expenses for expert witnesses and legal counsel for this case will not exceed \$75,000 in the third quarter.

GeorgAnna Madsen  
Executive Secretary  
Page 2

TAB #6  
2

The Department, therefore, requests authorization to expend \$100,000 from the Litigation Expense Fund. This includes \$75,000 for litigation expenses during the third quarter of the 2011 fiscal year and \$25,000 to cover the unanticipated litigation expenses from the second quarter of the 2011 fiscal year.

Sincerely,



JULIE F. POTTORFF  
Deputy Attorney General



Executive Council of Iowa  
Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

TAB #7

**REQUEST FOR MEMBERSHIP APPROVAL**

DEPARTMENT REQUESTING MEMBERSHIP: Commerce/Insurance/Securities Bureau  
NAME OF ORGANIZATION: North American Securities Administration Assoc. Inc. (NASAA)

NEW MEMBERSHIP \_\_\_\_\_ RENEWAL X MEMBERSHIP PERIOD: 01/01/11 - 12/31/11  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 1800.00

Funding Source: State General Fund \_\_\_\_\_ Other State Funds \_\_\_\_\_ Revolving Fund \_\_\_\_\_

Federal Funds \_\_\_\_\_ Other Funds \_\_\_\_\_  
If Renewal, previous year amount. \$ 1800.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: \_\_\_\_\_

Please describe why your department should have an additional membership \_\_\_\_\_

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: \_\_\_\_\_

Two annual meetings, several task force/committee meetings, approx. 6-8.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:  
Fifty states + Canada and Mexico belong to NASAA. Membership provides valuable enforcement, investigations and educational assistance to Iowa as well as participation in the national licensing and reporting system.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Consumer protection is the goal of the organization.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: Weekly/Monthly through meetings, e-mail, fax and

conference calls.

Requested by: Deborah Behrman Date: 1-14-11

(Department Head Signature)

Membership Form 42400

July 2009

DOM: Approval ☒ Disapproval ☐

Signature Randall Beckman Date 1-30-11

Phoner

E-mail:

Executive Council of Iowa  
Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

TAB #8

**REQUEST FOR MEMBERSHIP APPROVAL**

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Corrections

NAME OF ORGANIZATION: Association of State Correctional Administrators

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: Calendar year 2011  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 3,055

Funding Source: State General Fund ☒ Other State Funds ☐

Federal Funds ☐ Other Funds ☐

If Renewal, previous year amount. \$ 3,055

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: \_\_\_\_\_

Please describe why your department should have an additional membership \_\_\_\_\_

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No  
If yes, list the anticipated number of trips per year and their purpose: Three or Four -

ASCA pays for two of the trips (training) to meet with other state Correctional administrators.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:  
ASCA allows state correctional administrators to establish networks for cooperation and coordination essential in developing efficient and effective policies in Iowa and other states.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Please see above

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: Weekly -Share information and surveys concerning training and programming issues with other department of corrections throughout the county.

Requested by: John Balderson Date: 13 JAN. 11  
(Department Head Signature)

Phone: \_\_\_\_\_

DOM: Approval ☒ Disapproval ☐

Signature [Signature] Date 1-21-11

Executive Council of Iowa  
Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368 / FAX: 515 281-7562

TAB # 9  
To DOM 1/13/2011

**REQUEST FOR MEMBERSHIP APPROVAL**

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Economic Development

NAME OF ORGANIZATION: Midwest U.S.-Japan Association

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: 1-1-11 to 12-31-11  
(begin and end dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 2000.00

Funding Source: State General Fund ☒ Other State Funds ☐

Federal Funds ☐ Other Funds ☐

IF RENEWAL, previous year's amount \$ 2000.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No  
If yes, list the anticipated number of trips per year and their purpose:

There will be an annual joint conference of the Midwest U.S. Japan Association and the Japan-Midwest U.S. Association

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

Membership consists of 10 Midwestern states (IA, IL, IN, KS, MI, MN, MO, NE, OH & WI) and approximately 100 corporations including many of Japan's largest companies that have operations in the Midwest U.S. The purpose of the Association, through its annual meetings, is to reinforce the economic, political and cultural ties that link the national economy of Japan and the regional economy of the Midwest U.S.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

It is used to promote investments from Japan into Iowa, expand industry relations, and to service Iowa's second largest export market.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Annual meetings alternate between Japan and a rotating Midwestern state. The Year 2012 meeting will be held in Minneapolis, MN and in Japan in 2011 and 2013. Iowa is scheduled to host the annual meeting in 2014. If Iowa does not pay this year's Midwest U.S.- Japan Association annual membership fees, it will not be eligible to host the 2014 annual meeting.

IDED Division Head: Dan W. Went

Date: 1-11-11

IDED Director or Deputy: Teresa Hay McMahon

Date: 1/11/11

Phone: 515-725-3021

Teresa Hay McMahon, Deputy Director

E-Mail: tricia.lyman@iowa.gov

DOM USE ONLY:

Approve ☒ Disapprove ☐

DOM Signature: Ronald F. Reed

Date: 1-28-11

Please re. nm to Christine Weir @ iowa.gov. Thanks!

Executive Council of Iowa

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

TAB#10

**REQUEST FOR MEMBERSHIP APPROVAL**

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Finance Authority

NAME OF ORGANIZATION: American Land Title Assoc.

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: Jan 2011 - Dec 2011  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$6911.50

Funding Source: State General Fund ☐ Other State Funds ☐

Federal Funds ☐ Other Funds ☒ Self Funded  
If Renewal, previous year amount. \$ 5267

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list:

Please describe why your department should have an additional membership \_\_\_\_\_

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: \_\_\_\_\_

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK DEPARTMENT:** The Division's mission is to run a title guaranty program for the state which meets the requirements for bank's selling mortgages in the secondary market as well as for property owners and lenders. Is is extremely important that the division keep up with current issues in title industry and industry practices. The American Land Title Association keeps its members informed regarding tile standards and real estate issues.

**DESCRIBE HOW A MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.** The taxpayers are benefited by the title guaranty program in that it provides guaranties for a cost that is less than premiums charged by commercial title insurance companies and which generates surplus which is used in housing programs throughout the state. Membership in American Land Title will assure the Division will continue to meet Iowa Standards.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** Receipt of publications and access to American Land Title assistance regarding title issues.

Requested by: David Jamison Date: 1-21-11  
(Department Head Signature)

Phone 515-725-4977 E-mail: david.jamison@iowa.gov

Membership Form 42400

July 2009

DOM: Approval ☒ Disapproval ☐

Signature David Jamison Date 1-25-11

EXECUTIVE COUNCIL

2011 FEB-3

Please return to Christine Webber @ iowa.gov.  
Thanks!

Executive Council of Iowa  
Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

TAB#11

**REQUEST FOR MEMBERSHIP APPROVAL**

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Finance Authority

NAME OF ORGANIZATION: Iowa Land Title Association

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: Jan 2011 - Dec 2011  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$1300

Funding Source: State General Fund ☐ Other State Funds ☐

Federal Funds ☐ Other Funds ☒ Self Funded

If Renewal, previous year amount. \$ 1000

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list:

Please describe why your department should have an additional membership \_\_\_\_\_

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: \_\_\_\_\_

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

The Division's mission is to run a title guaranty program for the state which meets the requirements for banks selling mortgages in the secondary market as well as for property owners and lenders. It is extremely important that the division keep up with current issues in title industry and industry practices. The Iowa Land Title Association (ILTA) keeps its members informed regarding Iowa title standards and real estate issues. The ILTA promulgates Iowa title abstracting standards. Members of the association are also participants in the title guaranty program and it is important to maintain a line of communication and mutual exchanges of information which would be facilitated by membership in ILTA. Also, the Division may not be a member of American Land Title Association unless it is also a member of ILTA.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA** The taxpayers are benefited by the title guaranty program in that it provides guaranties for a cost that is less than premiums charges by commercial title insurance companies and which generates surplus which is used in housing programs throughout the state. Membership in ILTA will assure that the Division will continue to meet Iowa Standards

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** One or two meetings per year in state; receipt of ILTA publications; and access to ILTA assistance regarding Iowa title issues.

Requested by: David Jamison  
(Department Head Signature)

Date: 1-21-11

Phone: (515) 725-4977

E-mail: david.jamison@iowa.gov

Membership Form 42400

July 2009

DOM: Approval ☒ Disapproval ☐

Signature David Jamison Date 1-25-11

EXECUTIVE COUNCIL

2011 FEB 1